

Burns Harbor Town Council  
Special Meeting  
January 1, 2016

The Town Council of the Town of Burns Harbor, Porter County, Indiana met in a special session on Friday, January 1, 2016 in the Town Hall. The meeting was called to order by Council Member, Eric Hull at 1:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

**Roll Call:** Toni Biancardi ----- Present  
Andrew Bozak ----- Present  
Eric Hull ----- Present  
Raymond Poparad ---- Present  
Marcus Rogala ----- Present

Clerk-Treasurer Jane Jordan was present. A quorum was attained.

**Additional Officials Present:** Attorney Clay Patton, Town Marshal Michael Heckman and Building Commissioner/Fire Chief/Sanitation Superintendent William Arney.

**New Business:**

**Organization of Town Council:**

Councilman Bozak made a motion to appoint Raymond Poparad as Town Council President for 2016. Councilman Rogala seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye.

**Motion passed.**

Councilman Bozak made a motion to appoint Eric Hull Town Council Vice President for 2016. Councilman Rogala seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye.

**Motion passed.**

**Appointment of Department Heads for 2016:**

Councilman Rogala made a motion that the Town retains Mike Heckman as Town Marshal, William Arney as Building Commissioner/Fire Chief/Sanitary Superintendent and Pat Melton as Interim Street Superintendent for 2016. Councilman Hull seconded the motion. Councilman Poparad stated we are doing this to reaffirm our support for you gentlemen. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Appoint Department Liaisons for 2016:**

Councilman Poparad announced the 2016 department liaisons are as follows:

Marshal Department -	Councilman Bozak
Street/GM Departments -	Councilman Poparad
Building Department -	Councilwoman Biancardi
Fire Department -	Councilman Hull
Park Department -	Councilman Rogala
Sanitary Development -	Councilwoman Biancardi

**Appointments to Town Boards:**

Councilman Poparad stated the three Council members who will serve on the Planning Commission for 2016 will be Toni Biancardi, Andrew Bozak and Eric Hull.

**2016 Legal Service contract:**

Councilman Hull made a motion that the Town approves the 2016 legal counsel contract submitted by Osan and Patton, LLC. Councilwoman Biancardi seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Appointments to Redevelopment Commission:**

Councilman Poparad stated he would appoint Andrew Bozak, Toni Biancardi and Raymond Poparad as the Presidential appointments to the Redevelopment Commission.

Councilman Bozak made a motion to appoint Eric Hull and Marcus Rogala as Council appointments to the Redevelopment Commission and Andrew Bozak, Toni Biancardi and Raymond Poparad as the Presidential appointments to the Redevelopment Commission; their terms will expire December 31, 2016. Councilman Rogala seconded the motion.

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Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Appointment to Northwest Indiana Regional Planning Commission (NIRPC):**

Councilman Hull made a motion that the Town appoints Toni Biancardi as the Burns Harbor representative to Northwest Indiana Regional Planning Commission for 2016. Councilman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Appointment to Duneland Economic Development Commission:**

Councilman Bozak made a motion that the Town appoints Toni Biancardi as the Burns Harbor representative to the Duneland Economic Development Company for 2016. Councilman Hull seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Appointment to Shared Ethics Advisory Commission:**

Councilman Poparad indicated he would serve as Burns Harbor's representative on the Joint Board of Delegates. The Council will select someone as the Advisory Commission member from the board applications submitted.

Councilwoman Biancardi indicated the Town needs two employees to serve as ethics trainers for the Commission. I don't know if I can continue to do that as an elected official. If I am still able to be one, I will.

Councilman Poparad stated why don't we open that up to the employees to see if anyone is interested.

**Clerk-Treasurer's 2016 Bond:**

Clerk-Treasurer's annual bond was presented to and signed by the Council for state required recording purposes.

**2016 Uniform Conflict of Interest Disclosures:**

Clerk-Treasurer Jordan informed the Council that a conflict of interest would be filed in case her husband may work for the town in the capacity of IT and she will file the paperwork with the State Board of Accounts and the County Clerk's office.

Attorney Patton will review the state statute to see if cousins would need to file a disclosure.

**2016 Fire service contract:**

Fire Chief Arney stated it's not ready. We need to make changes to it

Councilman Poparad asked that it be tabled until the January thirteenth meeting.

**2016 Engineering Service contract:**

Councilwoman Biancardi made a motion that the Town approves the 2016 engineering service contract submitted by Global Engineering & Land Surveying LLC. Councilman Rogala seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**2016 Financial Service contract:**

Councilman Poparad asked that the matter be tabled until the January thirteenth meeting.

**Other Business:**

Council scheduled a regular Redevelopment Commission meeting for Wednesday, January thirteenth at 6:00 p.m.

Council consensus was to release the check for Joe Rorude's December services.

Council consensus was to schedule an executive session on Monday, January eleventh at 5:30 p.m. to review board applications.

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Council consensus was to schedule a Redevelopment Commission meeting for organizational purposes on Monday, January eleventh at 7:30 p.m.

Council consensus was to schedule a Redevelopment Commission executive session on Monday, January eleventh at 7:45 p.m. to discuss personnel matters.

Fire Chief Arney stated the new ambulance will be available at the end of January and they will need payment on delivery. After discussion, Councilman Hull made a motion to have a meeting for a public hearing on Monday, January twenty-fifth at 6:00 p.m. for an additional appropriation for the ambulance we wish to purchase. Councilman Rogala seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

**Good of the Order of the Community:**

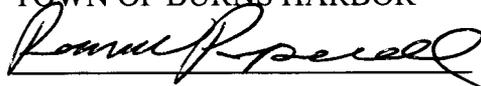
Burns Harbor resident Walter Macchiarella of Lively Lane asked what would be the first recycle pickup day. Council informed the public the first recycle pickup day will be January seventh.

Burns Harbor resident Walter Macchiarella of Lively Lane congratulated all the newly elected officials.

Councilman Hull made a motion that we adjourn. Councilman Bozak seconded the motion. Councilwoman Biancardi – Aye, Councilman Bozak – Aye, Councilman Hull – Aye, Councilman Poparad – Aye, Councilman Rogala – Aye. **Motion passed.**

There being no further business to discuss, the meeting concluded at 1:43 p.m.

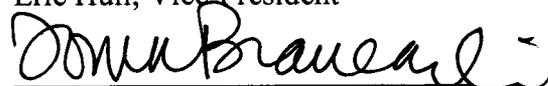
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TOWN OF BURNS HARBOR



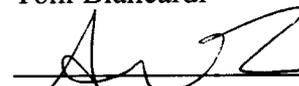
Raymond Poparad, President



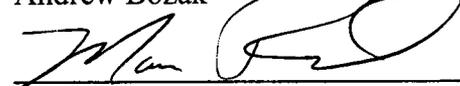
Eric Hull, Vice-President



Toni Biancardi



Andrew Bozak



Marcus Rogala

ATTEST:



Jane M. Jordan, IAMC, MMC, CPFA  
Clerk-Treasurer