

Burns Harbor Redevelopment Commission Minutes of Wednesday, April 10, 2019

The Redevelopment Commission of the Town of Burns Harbor, Porter County, Indiana met in a regular session on Wednesday, April 10, 2019 at the Burns Harbor Fire Station. The meeting was called to order by Redevelopment Commission President, Eric Hull at 6:00 p.m.

The Pledge of Allegiance to the American Flag was recited.

Roll Call:

Commissioner Biancardi (Toni).....	Present
Commissioner Enslin (Brad)	Present
Commissioner Hull (Eric)	Present
Commissioner Loving (Nick)	Absent
Commissioner Poparad (Ray)	Present
Commissioner Stone (Ronald) (non-voting member)....	Absent

Additional Officials Present

Attorney-Clay Patton
Clerk-Treasurer Jane Jordan
Fire Chief-Bill Arney
Karnerblue Era-Consultant -Tina Rongers
Chesterton Tribune-Lily Rex
Recording Secretary-Marge Falbo

Others Present

Sarah Oudman
Sam Falbo

Commissioner Hull says welcome everyone here at the Fire Station. Hopefully you had chance to tour the facility and participate in the ribbon cutting and wetting ceremony.

April 11, 2019 article by Lily Rex-Chesterton Tribune:

The Burns Harbor Fire Department showed off its new E-One fire engine and building addition at a wetting ceremony and ribbon-cutting last night.

Members of the public gathered to watch the new truck, which was built over the course of a year at the E-One facility in Florida, doused with water and pushed into its bay by members of the Department.

The new addition to the BHFD building has a classroom space with seating for 50, extra offices and bathrooms, and quarters for the Town's ambulance crew. The addition was funded by the Burns Harbor Redevelopment Commission (RDC).

Fire Chief Bill Arney invited the public to tour the new addition after RDC President Eric Hull and member Nick Loving cut the ribbon on the door.

RDC member Ray Poparad also presented Arney with a plaque commemorating his 30 years of service and leadership in the BHFD.



Photo courtesy of Andy Bozak, AB Photo Shots Photography

Approval of Minutes

Commissioner Poparad makes a motion to the approve the March 19, 2019 meeting minutes. Commissioner Loving seconded the motion. Commissioner Biancardi–Aye, Commissioner Enslin–Aye, Commissioner Loving–Aye, Commissioner Poparad–Aye, Commissioner Hull–Aye.
Motion passed.

Reports

Commissioners

None

RDC Attorney

None

RDC Engineer

None

RDC

Consultant-Karnerblue

Rongers says a brief update on the DNR Recreational Trails Program Grant. We completed the contract agreement this week. That has been signed and turned in. This will enable us to proceed with the next steps relative to that project. We are still waiting to hear back from the State on the Next Level Trails Program and that announcement should be coming any week now, as well as the LARE Grant that we applied for.

Duneland School Board Representative

Falbo says Commissioner Stone is absent this evening due to a School Board meeting.

Correspondence

None

Old Business

RFQ Process

Commissioner Hull says Commissioner Biancardi and I met Holladay to inform them about potential changes to the Comprehensive Plan and that talks would be on hold until the Plan Commission has had a chance to review these changes.

The Town's Comprehensive Plan needs to be reviewed every 10 years and this year is when it's due. We discussed the items that we thought we might want to address. We will also need to work with SEH to update some of the information that we aren't able to do and these are mostly small changes. Commissioner Biancardi says, the changes that we're speaking of are technical, and more administrative. We purchased property that isn't listed in the Comprehensive Plan and things have changed in the way the Town looks and so that needs to be reflected.

Commissioner Hull says the RDC will pay for updates to the Plan as part of its existing contract with SEH, but the Plan Commission will be monitoring the changes made. Commissioner Poparad says is that what SEH is going to do? Commissioner Hull says the only thing that's going to be done to the Plan at this time are updates. Things that are required by law to be done or things that need to be done, such as the update on the Westport property and the Façade Design Standards. Commissioner Poparad says what is the cost on this? Commissioner Biancardi says it is not to exceed \$17,500.

Rongers says are we going to address the proposed contract. Attorney Patton says I have not seen it yet. Commissioner Poparad says is this the contract you're referring to from SEH? Rongers says yes. Attorney Patton says it's titled Supplemental Letter Agreement. Commissioner Loving says we can look at it and review it next month. Rongers says they have an existing contract with the RDC and this is an amendment to that contract to permit them to proceed with this Comp plan related work. Commissioner Hull says as we haven't had a chance to look at it, we'll have to wait

until next month. Commissioner Biancardi says I think we always need to make sure we're doing everything the right way and transparently. We need to give Attorney Patton time to review it.

Commissioner Poparad makes a motion to table the SEH Supplemental Letter Agreement (contract) until next month in order for them to update the Plan at an hourly rate not to exceed \$17,000 and to give Attorney Patton time to review it. Commissioner Enslin seconded the motion. Commissioner Poparad–Aye, Commissioner Biancardi–Aye, Commissioner Enslin–Aye, Commissioner Loving–Aye, Commissioner Hull–Aye. Motion passed.

New Business

Fire Station Extension Financial Approval

Commissioner Hull says currently we have authorized the Fire Department to spend up to \$200,000. Commissioner Loving says the total right now is \$217,000 with an estimated \$10,000 additional which takes it to \$227,000. Fire Chief Arney said he would do the best he could to keep that under.

Commissioner Loving says \$13,000 was unexpectedly needed for a new cot for the ambulance and a couple more things need to be done. Sidewalk paving. Tiling the showers, which is mandatory. Some IT work, and landscaping. Fire Chief Arney has kept costs down and came within two percent of the original estimate for the addition.

Commissioner Loving makes a motion to allow Fire Chief Arney to spend and allow Clerk-Treasurer Jordan to pay invoices up to \$30,000 in 2019. Commissioner Poparad seconds the motion. Commissioner Enslin–Aye, Commissioner Loving–Aye, Commissioner Poparad–Aye, Commissioner Biancardi–Aye, Commissioner Hull–Aye. Motion passed.

Approval of Claims Register

Commissioner Loving makes a motion to approve the Claims Register. Commissioner Biancardi seconded the motion. Commissioner Poparad–Aye, Commissioner Biancardi–Aye, Commissioner Enslin–Aye, Commissioner Loving–Aye, Commissioner Hull–Aye. Motion passed.

Approval of Financial Report for the Month of March 2019

Commissioner Loving makes a motion to approve the Financial Report for the Month of March 2019. Commissioner Biancardi seconded the motion. Commissioner Biancardi–Aye, Commissioner Enslin–Aye, Commissioner Loving–Aye, Commissioner Poparad–Aye, Commissioner Hull–Aye. Motion passed.

Good of the Order

Possible Grant

Oudman from the audience says I forgot to bring the article with me but there was something in last night's Chesterton Tribune, I believe, about another grant, that is not a government grant. I didn't know if Rongers caught it or not. Oudman says I can't find it on-line on my phone and asks Rex of the Chesterton Tribune if she knows anything about it. Rex says not everything is on-line, so that's why you couldn't find it. I am not sure what it is. Oudman says one of the things they mention is they give priority to projects that would allow any....to trails and places like that. I don't remember what all it said and I apologize for bringing it, but I want to make sure you had it on your radar. It was a really sizable grant and it said they were giving out a lot of them. I want to say it was a Woman's group of some sort but I'm not positive about it. Commissioner Hull says if you find it, can you forward it to me? Oudman says, yes, I saved it. Commissioner Poparad says I'd like a hard copy.

Fire Department

Fire Chief Arney says I want to thank the RDC for everything, the building addition and the truck out there. I really appreciate everything and want to offer a heartfelt "thanks" for the caring that you guys do for this community.

Commissioner Hull says it's an honor to help you guys out and provide you with the tools and resources you need to protect the community. I think I speak for all of us when I say we're glad to do it. You guys are the real "heroes" out there.

Adjournment

Commissioner Loving makes a motion to adjourn. Commissioner Enslin seconded the motion. Commissioner Loving–Aye, Commissioner Poparad–Aye, Commissioner Biancardi–Aye, Commissioner Enslin–Aye, Commissioner Hull–Aye. Motion passed.

The meeting concluded at 6:22 p.m.

APPROVED on May 8, 2019

REDEVELOPMENT COMMISSION
FOR THE TOWN OF BURNS HARBOR

Eric Hull, President

Brad Enslin, Vice President

Toni Biancardi, Secretary

Nick Loving

Ray Poparad

ATTEST:

Marge Falbo, Recording Secretary