

Burns Harbor Sanitary Board
Minutes of Wednesday, March 17, 2021

The Burns Harbor Sanitary Board met in regular session Wednesday, March 17, 2021 at the Burns Harbor Town Hall. The meeting was called to order by President Toni Biancardi at 7:00 p.m.

The Pledge of Allegiance was recited.

Roll Call:

Toni Biancardi..... Present
 Dan Marsh Present
 Larry Fabina.....Present via Zoom
 Wilbur Oudman..... Present
 Jim Constantine Present

A quorum was attained.

Also present were Superintendent William Arney, Attorney Clay Patton of Patton Law, LLC (via Zoom), Engineer Jeanette Hicks of Global Engineering and Land Surveying, LLC (via Zoom), and Deputy Clerk Corinne Peffers.

The meeting was made available to the public in accordance with Governor Holcomb’s Executive Order 20-09 with Zoom and it was also streamed on Facebook live.

Approval of Minutes

Marsh made a motion to approve the Minutes of February 17, 2021. Oudman seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Correspondence

None.

Biancardi noted that Jim Constantine was reappointed to the Sanitary Board on February 10, 2021 by the Town Council. His term will expire on December 31, 2023. She thanked him for serving for so many years on the board.

Sanitary Report

The board reviewed the report. There were no questions.

Wastewater Treatment Plant Report

Fabina reported that the maintenance outage took place on March 4 and 5, the chlorine contact chamber was cleaned out, returned to service and it has been operating normally since. During the outage, additional samples were requested by IDEM and all the results were in compliance.

Engineer Report

Hicks reported that she and Superintendent Arney met with a representative from Gasvoda & Associates, Inc. to get an estimate on a portable flow meter. The board discussed the options:

<u>QTY</u>	<u>DESCRIPTION (Purchase)</u>	
(1)	2150 Flow Module with 2191 Battery Module. Includes Area Velocity Sensor with 10 ft. (3 m) level measurement range and 33 ft. (10 m) cable, 2 battery holders, and carrying handle with suspension strap. Flowlink software and computer connect cable (sold separately).	\$6,019.00
(1)	Flowlink 5.1 Software, two user licenses. For retrieving measurement, parameter, and sample data from ISCO 2100 Series Modules, Signature flowmeters, Meters, Pulsed Doppler flowmeters, 6700 Series/Avalanche Samplers, 676 and 677 Logging Rain Gauge Systems, and 581 Rapid Transfer Device. Stores data in a database and generates a variety of user-customizable graphs and tables. Data can also be exported in ASCII format for analysis by programs such as Microsoft Excel, HTML format for viewing in a web browser, and PDF format for viewing in Adobe Reader. Operates on Windows 10, Server 2012, server 2016, Server 2019, and server 2020. Supplied on CD-ROM. Software supports multiple languages, one of which is selected during installation	\$2,223.00
(1)	USB Communication Cable, 10 ft. (3 m). Connects 2100 Series Module top connector to PC with USB connector.	\$313.00
(1)	Spring Ring for 10-inch diameter pipe	\$120.00
Option (1)	Street Level Installation Tool Multi-section pole. Includes one 2-1/2 ft. pole section with adapter for attaching mounting ring, and six 2-1/2 ft. pole sections.	\$896.00
Option (1)	Street Level Installation Tool Mounting Ring for 10-inch diameter pipe. Includes strap.	\$339.00
<u>QTY</u>	<u>DESCRIPTION (Lease- based on 1 month)</u>	
(1)	Model 2150 Area Velocity Flow Module with 2191 Battery Module. Includes A/V Sensor and 25' sensor cable.	\$1,336.00
(1)	10" Sensor probe mounting ring (spring ring)	\$44.00
(1)	Street Level Mounting ring for 10" diameter pipe, includes strap (option)	\$92.00
(1)	Gasvoda Install/removal (2) Technicians- confined space	\$2,500.00

After discussion, consensus was it is better to purchase than lease on a monthly basis.

Marsh made a motion to purchase the flow meter as proposed by Gasvoda & Associates, Inc. at a cost not to exceed \$11,000.00. Oudman seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Hicks also provided a sanitary sewer extension cost estimate to service vacant parcels near 250 Melton Road. Cost estimate for a 10-inch sewer approximately 250 feet long is \$53,316.00.

Oudman said I think it's good information but I'm not sure I am ready to go ahead and proceed with the project.

Biancardi said I think the idea is just getting ahead of it.

Constantine asked how many more properties may be developed that don't have access to our sewer system. Biancardi responded none they all should have access except for these few parcels.

Arney noted that the party that was interested in building on these parcels is no longer interested and is looking at a different property in town.

Old Business

Lift Station Flow Reporting Upgrade Progress

Arney reported that COVID-19 has delayed receipt of materials and equipment. As soon as it all comes in, we can get started.

Marsh asked about the new truck.

Arney said it will be mid to late June for the truck to be on the line and he should be receiving preliminary drawings by the end of this month.

Waive Late Penalties due to COVID-19

Attorney Patton said the public health emergency declared by Indiana Gov. Eric Holcomb was extended through March 31, 2021.

Oudman made a motion to waive late penalties on sanitary sewer accounts through April 30, 2021. Constantine seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Laborer

Biancardi informed the board that the town has decided to hire a second full-time GM/Street Laborer and discussed with the department heads about having the Sanitary Sewer Dept. contribute to their salaries because they support and help our department. So, they will receive any training necessary and will be available.

Arney said he would have them on a rotating call out basis and still keep his part-time laborer in case they are unavailable.

Biancardi noted that we had already built-in half of Rob Wesley's salary into our budget, but since he moved to GM/Street Superintendent, we are no longer paying that.

Constantine made a motion of pay twenty five percent (25%) of each full-time GM/Street Laborer's salary and benefits from the Wastewater Fund. Marsh seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

New Business

Main Extension Rules

The board acknowledged receipt of the rules and correspondence from AIM and it will be reviewed. Preliminary discussion will occur next month.

Approval of Claims with three (3) or more signatures

Oudman made a motion to approve claims with three (3) or more signatures. Marsh seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Spending Review

The board reviewed the report and there were no questions. Biancardi directed Deputy Clerk Peffers to shift money from Labor Wages to Part-Time Wages so we aren't in the red.

Delinquencies

The board reviewed the report and there were no questions.

Flow Report

The board reviewed the report and there were no questions. Arney noted that data was not captured from Feb. 23 – 28.

Good of the Order of the Community & Any Other Business

None.

Announcements

The Burns Harbor Fire and Police Departments will escort the Easter Bunny through town on Saturday, April 3 beginning at noon.

The next meeting will be held at 7 p.m. on Wednesday, April 21, 2021.

Adjourn

Marsh made a motion to adjourn. Constantine seconded the motion. Jim Constantine – yes. Larry Fabina – yes. Wilbur Oudman – yes. Dan Marsh – yes. Toni Biancardi – yes. **Motion passed.**

Meeting adjourned at 7:54 p.m.

Submitted by: Corinne Peffers, Secretary

APPROVED April 21, 2021

Toni Biancardi, President

Corinne Peffers, Secretary